Procure-to-Invoice System Administration Training

COURSE CONTENT

About Multisoft

Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

About Course

The Procure-to-Invoice System Administration Training by Multisoft Systems is designed to equip professionals with the skills needed to efficiently manage and streamline the procurement-to-invoice lifecycle within organizations.

Topics

- ✓ Understand the core components of the Coupa platform
- ✓ Navigate the user interface effectively
- ✓ Define BSM and its significance for your organization
- ✓ Align BSM with your business goals
- ✓ Load and manage data efficiently
- ✓ Configure commodities to match your organization's needs
- ✓ Maintain suppliers and contracts for smooth procurement processes
- ✓ Create and manage content groups to organize information effectively
- ✓ Create custom views tailored to specific user roles
- ✓ Manage custom fields to capture relevant data
- ✓ Handle questionnaires and requisition line forms for comprehensive information gathering
- ✓ Configure company information and the home page to reflect your organization's identity
- ✓ Transactional Elements Configuration
- ✓ Maintain approvals and approval chains for requisitions, purchase orders, and invoices
- ✓ Configure requisitions to align with business processes
- ✓ Set up and maintain purchase orders accurately
- ✓ Configure and manage invoices for timely processing